

# March Intergroup Meeting Agenda

Chairman: Sean K.  
 Alternate Chairman: Neal S.

[chair@coafg.org](mailto:chair@coafg.org)  
[altchair@coafg.org](mailto:altchair@coafg.org)

Time	Description
9:00 am	Sign-in and Fellowship
9:15	Call to Order with a moment of silence followed by the Serenity Prayer
9:16	Introductions by name, service position, Homegroup, AFG Anniversary date, & favorite slogan
9:19	Read Welcome and the 12 Concepts of Service
9:25	New Group Rep Welcome (See tear-off sheet – front and back, Pg #1)
9:27	Ordering Literature
9:32	Meeting Etiquette Guidelines
9:37	Explain and pass Ask it Basket/Explain and pass Group Rep donations' basket (Pg. #21)
9:40	Silent reading of Minutes from previous Intergroup
9:45	Discussion and Acceptance of minutes from the previous Intergroup meeting. Requires a motion and second.
9:50	Special Topics: Neal S., Alternate Intergroup Chairman – Service
10:05	Treasurer's Report
10:15	Office Committee Report
10:20	10-minute Fellowship Break <b>All Motions and New Business Items must be submitted before the end of the break (Pg #21)</b>
10:30	Silent Reading of Coordinators' Reports
10:35	Coordinators' Q&A
10:45	Old Business
11:10	New Business
11:40	Announcements and Anniversaries
11:45	Close of meeting (Someone must make a motion to close the meeting and it must be seconded.)
<p>God grant me the serenity to accept the things I cannot change, the courage to change the things I can and the wisdom to know the difference.</p>	

NEW GRs: Before the next Intergroup meeting visit <http://coafg.org/forms.htm> and download a copy of the **AFG of Central Ohio Guidelines** and the **Meeting Etiquette Guidelines**.

----- Tear Here -----

ATTENTION NEW GROUP REPRESENTATIVES		
If you are a new GR, and this is your first meeting, please stop into the Literature Distribution Center at break or after Intergroup and pick up the following six pieces of literature. Please present this coupon to the cashier when you check out. <u>This information is free to new GRs and paid for by Group and Individual donations.</u>		
<b>The Forum</b>	<b>Central Ohio AFG Schedule</b>	<b>S-57 Joy of Service</b>
<b>S-28 Links of Service</b>	<b>P-78 When I Got Busy, I Got Better</b>	<b>G-11 Group Representative</b>
If your meeting does not already have a copy, please pick up a copy of the <u>2004-2006 Service Manual</u> . Your meeting should reimburse you for this expense. <b>IF YOU NEED A COPY TODAY CHECK THIS BOX →</b>		
<p><b>Please complete the information on the back of this form.</b></p>		

## March – May AFG Announcements

Anniversaries and Other Things to Celebrate		
Mary S., March – 20 years	Violet F., February – 1 year	Gordon R., February – 1 year
Lois Wilson (AFG Co-founder), March – Bellybutton Birthday		
Notes	Other Events	
Sunday, 3/25/2007	Lead Mary S., of Blacklick, OH will Lead at the Sunday Night Hope Group 7:00 pm, Christ Presbyterian Church, 4220 Cleveland Avenue Babysitting	
Sunday, 4/15/2007	New Meeting Hope Newcomers Meeting, 6:30 to 7:00 pm Christ Presbyterian Church, 4220 Cleveland Avenue Weekly Leads followed by Q&A	
World Service Office	e-Cal WSO is looking for submissions for the online e-Cal. Visit <a href="http://al-anon.alateen.org/members/main.php">http://al-anon.alateen.org/members/main.php</a> for more information.	
Volunteers Needed	The Literature Distribution Center and Area Information Service is seeking volunteers to work a few hours per month/week in the office. Volunteers will answer the phone, meet and greet visitors, and run the register, stock shelves, and be available to help with special projects in the Office. Looking for positive people with a willingness to give something back. Contact the LDC/AIS at Al-Anon + Teens = Alateenor visit <a href="http://www.coafg.org">www.coafg.org</a> for more information.	
<a href="http://www.coafg.org">www.coafg.org</a>	Visit this website for the most up to date meeting schedule. New schedules will no longer be printed quarterly but instead as replacement inventory is needed.	
<a href="http://www.coafg.org">www.coafg.org</a>	The new Central Ohio AFG website is getting averaging between 3K and 4K hits per week.	
Intergroup	May Intergroup Meeting – Saturday, May 12, 2007, 9:15 am – 11:45 am	

----- Tear Here -----

Your Name	
Service Position	
Email	
Phone Number	
Mailing Address	
City, State, Zip	
Group Name	
Group # (see schedule)	

# Central Ohio AFG Meeting Etiquette

(Adopted by Intergroup 01/2007)

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## Foundation of Service

**Tradition 2:** “For our group purpose there is but one authority—a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants—they do not govern.”

**Concept 1:** “The ultimate responsibility and authority for Al-Anon world services belongs to the Al-Anon groups.”

**Warranty 4:** “...that no Conference action ever be personally punitive or an incitement to public controversy”

**Warranty 3:** “...that all decisions be reached by discussion vote and whenever possible by unanimity”

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## Statement of Responsibility

*“The ultimate responsibility and authority for Al-Anon world services belongs to the Al-Anon groups.”*

If you don’t like how things are going and things seem in chaos please keep in mind that *“participation is the key to harmony.”* Get involved!

So we are all in the same page – here are the rules for everyone. These rules will keep the meeting on task, short, and productive. It will also avoid personalities and allow us to focus on the issues at hand.

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## How Do I Introduce a Topic to be discussed?

Below is the procedure for submitting a New Business Item (NBI) to the agenda

**Submitting a NBI:** NBIs must be submitted to the group Secretary on a New Business Slip. This must be done by the end of the first break. *Anyone may introduce a new business item.*

**Order of NBI:** All NBIs will be introduced to Intergroup in the order the Secretary receives them.

**Introducing a NBI** The sponsor of the NBI will be allowed to read their item aloud at the time of its introduction. They will be given 5 up to minutes to talk about the item.

### **Discussion of NBI:**

- People wishing to make a comment should raise their hand at which time the Chair will recognize them.
- Comments and questions about the NBI are limited to 2 minutes.
- With the exception of the NBI’s sponsor, individuals should speak only once.
- The person introducing the NBI has up to one minute to answer each question
- All discussion is limited to 15 minutes
- All motions related to the NBI are must be written on a motion form and will be placed on the old business agenda at the next Intergroup meeting.

The Chair may choose to extend debate for up to 10 minutes if he/she believes there are additional valid comments or questions.

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## Who Votes?

Only a Group Rep may vote on a motion. An Alternate Group Rep may vote only if the Group Rep from the group they are representing is not present for the Intergroup meeting (see Service Manual).

*Anyone may make a comment on a motion or new business item*

Below is the procedure for making a motion

**Submitting a Motion:** New motions must be submitted to the group Secretary on a Motion Slip. This must be done by the end of the first break. *Only a Group Rep (or voting alternate Group Rep) may introduce a motion.*

**Order of Motions:** All motions will be introduced to Intergroup in the order the Secretary receives them.

**Introducing a Motion:** The sponsor of the motion will be allowed to read their motion aloud at the time of introduction. After it is seconded they will be given 5 up to minutes to explain the reasons for the motion.

**Seconding a Motion:** All motions must be seconded by a voting Group Rep or voting Alternate Group Rep.

**Discussion:** After the motion is seconded the floor will be opened for discussion.

- People wishing to make a comment should raise their hand at which time they will be recognized by the Chair.
- Comments and questions about the motion are limited to 2 minutes.
- Anyone may comment on a motion.
- With the exception of the motion's sponsor, individuals should speak only once.
- The person introducing the motion has up to one minute to answer questions related to the motion.
- All discussion is limited to a 15 minutes debate before the Chair calls for the vote.
- The Chair may choose to extend debate for up to 10 minutes if he/she believes there are additional valid comments or questions.

### **Special Motions to Move Business Along**

Any voting Group Rep or voting Alternate Group Rep may make one of the 3 following motions at any time. These Main Motions take precedence over any motion on the floor. They also take precedence over each other in the order they are listed. Ex: 1 takes precedence over 2 and 3. Group Reps may move to:

- 1) **“Lay the question on the table”** thereby moving debate of the motion to the next Intergroup meeting
  - a. Must be seconded and approved by majority vote.
  - b. They may not interrupt someone
  - c. There is no discussion
- 2) **“Refer to committee”** thereby moving debate of the motion to a committee for a recommendation
  - a. Must be seconded and approved by majority vote
  - b. They may not interrupt someone
  - c. There is no discussion
- 3) **“Postpone indefinitely”** the motion on the floor and thereby killing the motion.
  - a. Must be seconded and approved by majority vote.
  - b. They may not interrupt someone
  - c. There is a 5 minute discussion.

### **Checking and Balancing the Chairman's Decision**

Any voting Group Rep or voting Alternate Group Rep may also **“appeal from the decision of the chair”** through an Incidental Motion. This motion allows the Intergroup to decide in a matter that the Chair has ruled on.

- Must be seconded and approved by majority vote.
  - They may not interrupt someone
- Debate is limited to 5 minutes before the question is called

Sean K., Chairman, called the meeting to order with moment of silence followed by the Serenity Prayer.

#### Introductions

Twelve Concepts read by Gary B.

Sean asked if there were any new persons attending their first Intergroup meeting. There were six (6) new persons and Kathy W. gave a shot explanation of what Intergroup is and does.

There were 34 attendees and 23 were voting GRs.

Meeting Etiquette Guidelines – Sean pointed out what these are and what they are used for. Sean pointed out that anyone can introduce new business, but only GRs can submit motions and vote on those motions. Motion and new business forms must be issued in writing and need to be filled out and turned in at the break. Kay made a motion to adopt these guidelines for this meeting. Motion PASSED. (This item will be on the agenda in March.)

New AI-Anon Website ([www.coafg.org](http://www.coafg.org)) – Sean pointed out some of the information available on the new website. Lynn H. has offered to manage the website on a temporary, internal basis.

“Pass the Basket” – All GRs are asked to donate \$3.00 per meeting to cover expenses associated with this meeting, the Coordinator’s meeting and Office Committee meeting (to be reimbursed by the group that you represent). The balance is being used for the District representatives’ petty cash fund to cover the cost of copies, postage, or other miscellaneous expenses. The balance at the end of the fiscal year will be reallocated by vote of the Intergroup. (\$64 collected from GRs today.)

“Ask It Basket” – Questions can be written down and at the Coordinator’s meeting will be reviewed and researched to be able to give answers at the next Intergroup meeting.

November 11, 2006 Minutes – A few minutes were taken to read the minutes. **CHANGES/CORRECTIONS:** (1) Two positions are open for the Office Committee (not one); (2) In District 33, the Alternate is Donna L. (not Dawn). Jennifer moved to accept minutes with the changes. Motion PASSED.

Special Topics – Tani C. (Literature Coordinator) shared some of the literature available to us – “As We Understood,” “Dilemma of the Alcoholic Marriage,” “AI-Anon Family Groups Classic Edition,” and “Lois Remembers” and asked that members consider promoting this literature at their meetings.

Treasurer’s Report – Linda C. gave her report.

Office Committee Report – Mary S. gave her report.

#### 10-Minute Fellowship Break

Coordinator’s Reports – Sean let us know that two reports were left out of the agenda (one is the AA Coordinator/Sandy F. and Area World Service Committee Liaison/Neal S.). Sean gave the group five minutes to read over the reports. Sean informed us that “Central Office” is actually a “Literature Distribution Center” and an “Area Information Service.” Sue B. (Group Records) reminded everyone that each group should remember to keep current the CMA and GR information and submitted her report. Susan H. (Institutions) made a correction to the phone number used (indicates Jan W., but shows Susan’s phone number) and passed out her written report. Louise W. (District #33) indicated she would be getting a list of contracts for her district and will be writing or visiting all of them. Allen E. (Special Project: Tape Library) submitted a written report and informed us that equipment is being purchased to transfer tapes to CDs to preserve them. Jan W. (Cooperating with the Professional Community) submitted a short written report. Audrey A. (Interim Volunteer Committee/Telephone Helpline Coordinator) submitted a written report.

Institutions Coordinator Report – Susan H. gave a short report (and passed out hard copies). (It was indicated that the Talbot Hall meeting is not in the main auditorium, but is on the 3<sup>rd</sup> floor in Room 3000.)

Archives Coordinator Report – No report.

Bazaar Coordinator – No report.

Alateen Coordinator – No report.

Newsletter Coordinator – We are no longer sending out newsletters.

### **Old Business**

Area World Service Committee Liaison – Neal S. attended the AWSC meeting in September 2006 (which sets the agenda for the two-day fall assembly meeting). At the AWSC meeting Neal only gets one vote (as the liaison). Neal asked that someone make a motion to change the Intergroup Guidelines so that someone else could attend (as a GR versus a DR) so that we would not lose that one vote at AWSC. The motion reads “The Area World Service Liaison position description will match the World Service Office Service Manual Guidelines.” Jennifer made the motion. Motion PASSED.

Coordinator Positions – Coordinators at January meeting Coordinator’s meeting spent a lot of time talking about the Office Committee, which is very short-handed. Two positions need to be filled (position description is available in the Service Manual). It was suggested that Doug M. and Kathy G. would be good choices to serve. They each gave a short bio of themselves. No one else was interested in serving. Both Doug M. and Kathy G. were voted in as new Office Committee members.

Al-Anon Website – Lynn H. offered to maintain the new website (temporarily). To maintain the website she will need software that can be purchased for approximately \$99. She gave a brief bio which included that she maintains her website for her employer. She expressed how pleased she is with the website. The officers, coordinators and DRs will get together to put together an actual job description of this position and bring it back to Intergroup an actual job description of this position, along with budget information, in May 2007 for action. Motion to let Lynn H. maintain the new website on a temporary basis was PASSED.

### **New Business**

Rita M. – Rita shared that when she came here 13 years ago, Central Office was open for her to be able to share with other members, have mini meetings, hugs, and it was a welcome haven for her as a newcomer. She indicated that since Al-Anon’s primary purpose is to help friends and families of alcoholics, she considers it extremely important to have Central Office doors open more than they are at the moment and suggested one person be hired to work two or three days a work at Central Office and to work on getting more volunteers to work. She asked GRs to think about it and pray about it.

### **Announcements and Anniversaries**

- March 3 and 4, 2007 is “Remember to Forget” weekend, honoring Lois W.’s birthday, by leaving Al-Anon literature in a public place.
- Central Ohio Anniversary of Lois’ birthday, at the North Congregational Church of Christ, 2040 Henderson Road, Columbus, Saturday, March 3, 2007 from 6-9p.m.
- March 16, 17 and 18, 2007 is the Regional Service Seminar in Charleston, WV.
- WSO needs some people to be on the Alateen Office Committee. The committee meets in Virginia Beach, VA. See Sandy F. for information and resume information.
- January 14, 2007 is the Downtown Noon anniversary meeting. Fellowship starts at 9a.m., a lead at 10:00a.m. and potluck at Noon.
- Sean announced the list of standing meetings (Intergroup, Coordinator’s (“Steering”) Committee) which are listed on the new website.
- Mary S. is leading at the New Year of Acceptance Conference (an AA conference with Al-Anon participation) on January 20, 2007 (information is on the new website).
- Al-Anon weekend coming up at Oberlin (information is on the new website).

Susan H. made a motion to close the meeting. Motion PASSED. Meeting was adjourned at 11:45am.

Respectfully submitted, Belinda D, Secretary

	<b>January 2007</b>	<b>February 2007</b>
<b>Cash Flow:</b>		
Beginning Checking Bal:	14,444.40	16,668.62
less: Convention Account	(1,092.25)	
less: KOMIAC Account		(940.06)
less: Savings - Telhio	(5.00)	(3,000.00)
less: Certificate of Deposit-Telhio		(1,000.00)
 Income - per sales sheets:		
Contributions - Groups	1,773.90	440.75
Contributions - Individuals	28.04	0.34
Literature Sales	2,492.06	2,652.43
Other Income-Bazaar	355.95	0.00
Other Income-Intergroup collection	64.00	0.00
Other Income-Raffle Tickets		
Other Income		
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Total Income	4,713.95	3,093.52
Plus: Deposited from last month	112.75	0.00
Less: deposited next month		(764.02)
	-----	-----
Calculated Deposits for the month	4,826.70	2,329.50
Actual Deposits for the month	4,481.33	2,504.35
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Cash Over (Short)	(345.37)	174.85

Expenses:

Bank service charge	15.00	(13.00)
Computer supplies/software	199.99	331.98
Insurance		
Internet Access	55.96	55.96
Literature purchases		2,277.06
Office supplies	125.22	56.86
Other - miscellaneous	31.69	
Phone Advertising	209.00	
Phone Service		93.30
Printing & Reproduction		274.00
Rent	523.00	
	-----	-----
Total Expenses	1,159.86	3,076.16

Calculated Ending Checking balance

16,668.62      11,156.75

Per Checkbook - NCB	16,605.81	4,782.27
Per Checkbook - Telhio	62.81	6,374.48

Savings Balance - Telhio	5.00	3,005.00
Certificate Balance - Telhio	0.00	1,000.00

Inventory Balance	8,426.77	7,394.33
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Committee members: Treasurer Linda Conway, Mary Shank, Kathy G., and Doug McF.

02-22-07

To: Intergroup  
From: Office committee

Notes from the Office Committee:

1. The office committee has been reviewing and revising office procedures.
2. We are in the process of reviewing the Volunteer Task Force Ad hoc committee report to get it finalized with the goal of developing a procedures and training manual for the volunteers.
3. We have started ordering literature for Central Office. It is our goal to have 3 months supply of each piece of literature. When we order literature from WSO, we receive a LDC discount from the list price and pay 8% shipping costs. We are continuing the past practice of charging the list price plus 10% to all groups and individuals. The price listing we have from WSO says “expires December 2006” but as far as we know there is no price increase at this time.
4. When a group or individual wants books and/or literature shipped to them, we have set a procedure to add 8% to cover the shipping costs.
5. We have changed the procedure for ordering schedules. Instead of ordering them quarterly, we have revised the schedule so it has an “as of date”. This way we can reprint them when the supply is low or when a significant amount of changes are needed. This will avoid over- or under-ordering quarterly schedules. We have also revised the schedule to include “for the most current schedule, go to [www.coafg.org](http://www.coafg.org) – Click on Find a Meeting”.
6. We have worked with the records coordinator and webmaster to make sure the most current schedule is at [www.coafg.org](http://www.coafg.org). The current schedule is available as a pdf file which can be printed on letter sized paper.
7. We have worked on a proposed budget for 2007 and have presented it to the coordinator’s meeting in February.
8. The Office Committee would like to thank Kay B. for her years of service as an office volunteer. Kay is resigning as office volunteer to focus on her work as the Archive Coordinator.
9. The office is now in need of a volunteer to be in the office on Wednesdays, and it will be closed on Wednesdays until further notice.

## Officer and Coordinator’s Report

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**Chairman, Sean K.**

[chair@coafg.org](mailto:chair@coafg.org)

Dear GRs, DRs, Officers, Coordinators and AFG Members,

Below you will find the reports for the various Coordinators and Officers. We currently meet the second Saturday of each even month (non-Intergroup months) to work on issues pertaining to the Literature Distribution Center, Area Information Service, and Intergroup. Everyone is welcome to attend this informal discussion of AFG service.

A few things, which we will talk more about shortly:

### **Budget**

I had hoped to have a budget for your review for the March Intergroup. After meeting with the Officers and Coordinators the reality is it isn’t going to happen. If we had thrown a budget together the result would have been incomplete. We are discussing several options for developing a budget including the appointment of a budget

committee that would review past history and develop appropriate budget guidelines and allocations.

More information will be available for GRs, and the AFG community as a whole, at the May Intergroup. Realistically, the earliest Intergroup should expect a budget for approval is November 2007. This budget will be for 2008.

If you have any experience, ideas or suggestions about, or with, budgeting please plan on attending the Saturday, April 14, 2007 Officers and Coordinators meeting at the LDC/AIS starting at 9:15 am. We could use the experience, strength, and hope.

### **Interim Volunteer Coordinator**

As many of you are aware Audrey A. has been the Interim Interim Volunteer Coordinator.

Officers and Coordinators will be submitting a complete and accurate description for the position at the beginning of New Business. We are hoping to have approval of the position by the end of today's meeting. This approval will result in changes to the Intergroup Guidelines and needs to be accepted through a process of discussion, vote and whenever possible unanimity (the quality or state of being unanimous).

Thank you for the opportunity to serve.

Love in Service,  
Sean K  
Intergroup Chairman

### **Cooperating with the Professional Community, Jan W. [publicinfo@coafg.org](mailto:publicinfo@coafg.org)**

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Dear Intergroup

I will not be at the meeting on Saturday due to a work commitment.

My only report is that I intend to follow thru with my plan to send personal notes to local health care providers. I stumbled upon a sale and purchased 500 envelopes for \$2.78. I have not yet purchased stationery for the task. Other than that I think the only expense will be postage and any brochures I decide to send with the personal note. Beyond that we may have additional expense if any of the health care providers desire additional brochures. Most likely not all 500 notes will be mailed at the same time, therefore I will submit a financial statement as each batch is ready to be mailed.

Yours in service,  
Jan W.

### **Interim Volunteer Committee/Telephone Helpline Coordinator, Audrey A. [volunteer@coafg.org](mailto:volunteer@coafg.org)**

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Report submitted to the Office Committee

### **Literature Coordinators Report, Tani C. [literature@coafg.org](mailto:literature@coafg.org)**

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e-CAL from WSO

Members can go to <http://al-anon.alateen.org/members/main.php> and have their writings published online. Go to this page and read the instructions.

“Welcome to *electronic* Conference Approved Literature (e-CAL)”

“You are invited to share experience, strength, and hope in creative ways to make e-CAL an exciting recovery environment for Al-Anon members around the world!”

“e-CAL will grow as a direct result of the submissions you send. Personal stories, graphics, poetry, and even multi-media are welcome. If there is a feeling or a thought you have about recovery that you would like to share, even though words can't quite express what is in your heart, feel free to explore other ways to present your message.”

Website Coordinator, Lynn H.

webmaster@coafg.org

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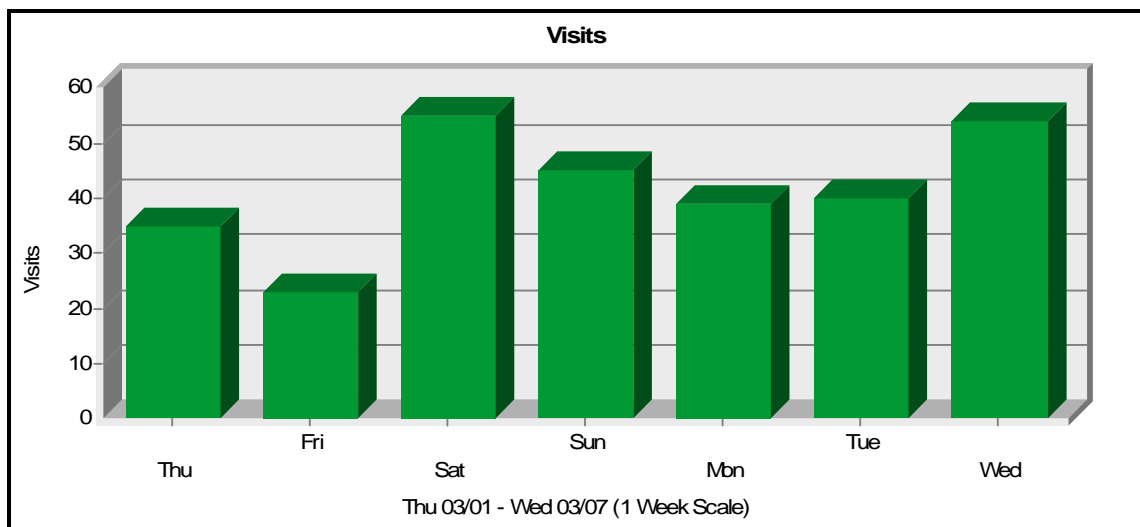
Central Ohio Al-Anon & Alateen Web @ [www.coafg.org](http://www.coafg.org) or [coafg.org](http://coafg.org)

Over the last few months a number of enhancements were made to the Central Ohio Al-Anon & Alateen website -- most of which are behind the scenes in the webpage coding. The changes make the site accessible, printable & cross-browser friendly. The site now meets World Wide Web Consortium (W3C) standards. Microsoft theme coding was removed and replaced with cascading style sheets. JavaScript menus were replaced with newly created and formatted compliant menus. Doctypes, language specifications and various coding added, while deprecated coding was replaced. An Alateen events calendar was added to the Alateen page, the Mark Your Calendar expanded and a new Call for Volunteers page designed. The site was submitted to Google via a simple submission method and a Google account created for more detailed submission at a later date. A robot.txt file was created and posted to direct search engine spiders.

Yours in Service, Lynn H.

## General Statistics

The Visits graph displays the overall number of visits to your Web site. The General Statistics table provides an overview of the activity for your Web site during the specified time frame.



<b>General Statistics - Report Range: 03/01/2007 00:00:00 - 03/07/2007 23:59:59</b>		
<b>Hits</b>	Entire Site (Successful)	4,782
	Average Per Day	683
	Home Page	N/A
<b>Page Views</b>	Page Views (Impressions)	1,212
	Average Per Day	173
	Document Views	1,209
<b>Visits</b>	Visits	291
	Average Per Day	41
	Average Visit Length	00:05:09
	Median Visit Length	00:02:00
	International Visits	0%
	Visits of Unknown Origin	100%
	Visits from United States	0%
<b>Visitors</b>	Unique Visitors	179
	Visitors Who Visited Once	123
	Visitors Who Visited More Than Once	56

AA Liaison, Sandy F.

[aaliason@coafg.org](mailto:aaliason@coafg.org)

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I have talked to my contact on the committee, but The Spring Round-up committee has not met since we met in February. They are to call me when the meeting is set. So I do not have a formal report. Most likely I will have to bring a report with me to hand out.

Institutions Coordinator, Susan H.

[institutions@coafg.org](mailto:institutions@coafg.org)

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**Buckeye Ranch**

Expressed an interest in an Alateen meeting. \_\_\_\_\_ (Violet, I think.....my memory fails me here) is looking into this and following up.

**Central Ohio Youth Center, Marysville, OH**

Contacted by Becky Haulk. They "lost" their AA sponsor for Alateen meeting. She wondered about Alateen or Al-Anon meeting. Belinda is looking into sponsoring this. Literature mailed to center.

**Riverside Methodist Hospital**

Current volunteers are Sandy F, Rita M, Violet \_\_, Susan H, \_\_\_\_\_ others????? We speak at/on the "locked" Behavioral Health Units carrying the unique "ES&H" we have. Perks include parking privileges, several volunteer "appreciation" lunches, etc., and the BLESSING of helping others in need. Contact Dale Raines, Volunteer Coordinator at 566.4223.

**Talbot Hall**

Wednesday - Speak to patients who are in outpatient rehab sharing our "unique" ES&H about how illness has AFFECTED the family/loved ones.

Thursday – Speak to families from 8-9. If NO FAMILIES attend, they call me and I call you to cancel.

Saturday – Institutions ("beginner") meeting "Rising From the Ashes AFG". Need one or two additional volunteers to "commit" to chair either first, second or third SATURDAYS per month. Share this with your group? Share responsibility with a sponsor or sponsoree? **TAKE A CHANCE!!!!** Wonderful experience.

"Meet and Greet" – Kathy G. reports this is not working as well as was hoped. May give Talbot alternative of getting permission for us to CALL family members and make that initial contact. Also will encourage Talbot to

PURCHASE a small literature holder and PURCHASE AFG literature to stock and keep in entry area. We have discussed this before but no action from Talbot to date.

**ALWAYS ALWAYS ALWAYS need/want/wish for/request/cajole/persuade/badger/ threaten  
.....ooops, ATTRACTION NOT PERSECUTION????????????????????**

Respectfully submitted,  
Susan M. Hansen  
doberwoman2@juno.com  
Institutions Coordinator

**Group Records Coordinator, Sue B.**      [grouprecords@coafg.org](mailto:grouprecords@coafg.org)

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Nothing to report.

**District #33, Louise W.**

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Nothing to report.

**Special Project:, Tape Library, Allen**

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No report.

**Archives Coordinator, Kay B.**      [archives@coafg.org](mailto:archives@coafg.org)

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No Report

**Area World Service Committee Liaison, Neal S.**      [altchair@coafg.org](mailto:altchair@coafg.org)

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No Report

**Bazaar Coordinator, Melvin J.**      [bazaar@coafg.org](mailto:bazaar@coafg.org)

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No Report.

**Alateen Coordinator, Vacant Position**

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No Report.

**Newsletter Coordinator**

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We are no longer sending out newsletters.

**Old and New Business for Intergroup**

<b>Date</b>	<b>Sponsor</b>	<b>Type *</b>	<b>Statement or Declaration</b>	<b>Yea</b>	<b>Nay</b>	<b>Abs</b>	<b>Result (Pass/Fail)</b>
1/2007	O&C	Motion	See attached sheet regarding Interim Volunteer Coordinators Position				
3/2007	Stephen A.	NBI	Alateen/KOMIAC Fund: Letter to be read.				
3/2007	Audrey A.	NBI	Survey of Meeting Needs				

\* NBI = New Business Item; M = Motion

# Interim Volunteer Coordinator

The Coordinators and Officers, through discussion, vote and unanimity, recommend that the Intergroup establish an *Interim Volunteer Coordinator* position to facilitate the successful recruitment, training and staffing of the Literature Distribution Center and the Area Information Service.

As such it is the recommendation of these trusted servants that the **Central Ohio Area Guidelines** be amended to include a new, unpaid position, designated as an “Interim Volunteer Coordinator”.

The guidelines should be amended to read as follows:

“Interim Volunteer Coordinator”

“The Interim Volunteer Coordinator will be accountable to the Office Committee and as a trusted servant will be responsible for, and have the authority to:”

• Training of Volunteers
• Working with GRs, DRs, Officers, Coordinators, and members of AFG and Alateen to recruit new volunteers to staff the Literature Distribution Center and Area Information Service
• Act as a liaison between the Office Committee and the Volunteers
• Resolving conflicts between volunteers
• Scheduling Volunteers
• Develop and implement a Volunteer Recognition Program

“In order to effectively serve Interim Volunteer Coordinators should plan on attending Office Committee meetings. The Interim Volunteer Coordinator will not have a vote on the Office Committee.”

“In order to ensure effective leadership and avoid double-headed management, the Interim Volunteer Coordinator will not be responsible for, or have the authority to act in these areas unless temporarily authorized by the Office Committee to:”

• Order literature
• Pay bills
• Personally fill in for volunteers
• The misdeeds of others
• Terminating volunteers

This position will be reevaluated after 12 months in order to determine the effectiveness in meeting the needs of the Literature Distribution Center and Area Information Service.

2007-2008 Intergroup Officers and Coordinators

Name	Position	Phone	Email	Responsibilities*
Audrey A.	Helpline Coordinator	<a href="mailto:helpline@coafg.org">helpline@coafg.org</a>		Coordinates phone helpline
Audrey A.	Interim Volunteer Coordinator	<a href="mailto:volunteer@coafg.org">volunteer@coafg.org</a>		Volunteers for the Literature Distribution Center (LDC) and Area Information Service (AIS) a.k.a. Central Office
Belinda D	Secretary	<a href="mailto:secretary@coafg.org">secretary@coafg.org</a>		Responsible for Intergroup minutes
Cathy W	Ways/Means	<a href="mailto:fundraising@coafg.org">fundraising@coafg.org</a>		Puts the "fun" in fundraising
Donna L.	District Rep, 33 Alternate			Works with groups in a district
Jan W.	Public Outreach	<a href="mailto:publicinfo@coafg.org">publicinfo@coafg.org</a>		Facilitates AFG attendance at community events such as health fairs, open houses, and information sessions.
Kay B.	Archivist	<a href="mailto:archivist@coafg.org">archivist@coafg.org</a>		Overseas preservation of historical documentation and information
Kay B.	District Rep 28	<a href="mailto:dr28@coafg.org">dr28@coafg.org</a>		Works with groups in a district
Linda C.	Treasurer	<a href="mailto:treasurer@coafg.org">treasurer@coafg.org</a>		Manages the books and AFG accounting functions.
Louise B.	District Rep 33	<a href="mailto:dr33@coafg.org">dr33@coafg.org</a>		Works with groups in a district
Melvin J.	Bazaar Coordinator	<a href="mailto:bazaar@coafg.org">bazaar@coafg.org</a>		Facilitates the annual AFG bazaar
Neal S	District Rep 31, Alternate			Works with groups in a district
Neal S	Alternate Chairman	<a href="mailto:chairalt@coafg.org">chairalt@coafg.org</a>		Supports the Intergroup Chairman
Sandy F	AA Liaison	<a href="mailto:aaliation@coafg.org">aaliation@coafg.org</a>		Facilitates cooperation with AA
Sean K.	Chairman	<a href="mailto:chair@coafg.org">chair@coafg.org</a>		Acts as a bridge between the ultimate authority of the groups and the delegated authority of the trusted servants
Still Open	Alateen Coordinator	<a href="mailto:alateen@coafg.org">alateen@coafg.org</a>		Coordinates Alateen activities and groups
Still Open	Office Committee	<a href="mailto:officecommittee@coafg.org">officecommittee@coafg.org</a>		Works with the office committee
Still Open	District Rep 26	<a href="mailto:dr26@coafg.org">dr26@coafg.org</a>		Works with groups in a district
Sue B.	Group Records	<a href="mailto:grouprecords@coafg.org">grouprecords@coafg.org</a>		Organizes and maintains group records
Susan H.	Institutions	<a href="mailto:institutions@coafg.org">institutions@coafg.org</a>		Facilitates AFG's outreach efforts to institutions.
Susan H.	District Rep 31	<a href="mailto:dr31@coafg.org">dr31@coafg.org</a>		Works with groups in a district
Tani C.	Literature Coordinator	<a href="mailto:literature@coafg.org">literature@coafg.org</a>		Facilitates literature for community events and groups

\* These are only the most basic descriptions of what these volunteers do. See the AFG Service Manual and Central Ohio Guidelines for more specific descriptions.

# **Troubled By Someone Else's Drinking?**

**We Can Help!**

**For More than 50 Years, we have been  
Helping Friends and Family Members  
Affected by Someone's Drinking.**

**It is free. It is safe.**

**It helps.**

**Find out more at**

**[www.coafg.org](http://www.coafg.org)**

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## Mark Your Calendar

To submit a calendar event or announcement contact Belinda D., the Secretary, at [secretary@coafg.org](mailto:secretary@coafg.org) or the Lynn H., the Webmaster, at [webmaster@coafg.org](mailto:webmaster@coafg.org), or call (614) 253-2701. Please provide the sponsoring group, address, date, time, type of event, and contact information (e-mail and/or phone number) for questions.

To be listed, events must be related to Al-Anon, Alateen, or Alcoholics Anonymous.

Events by Month				
March 2007				
Date	Time	Event/Activity	Location	Contact/Details
3/09/07 Friday	6:30 pm Potluck  7:30 pm Lead	<b>14th Anniversary Celebration of the Lois &amp; Anne Back to Basics AFG</b>  Fellowship and Food  Note: Bring a covered dish for the potluck.	<i>Mt. Carmel East Hospital 6001 East Broad Street Cafe Meeting Room B (off the basement cafeteria)</i>	Sponsored by the Lois & Anne Back to Basics Al-Anon Family Group
3/10/07 Saturday	9:30 am - 3:30 pm	<b>Alateen Sponsors Workshop</b>	<i>Ascension Lutheran Church 1479 Morse Road Columbus, Ohio</i>	Contact the <a href="#">Ohio Alateen Coordinator</a> for more information.
3/10/07 Saturday	9:15 - 11:30 am	<b>Intergroup Meeting</b>  Officers, Coordinators, Group Representatives (GRs), District Representatives (DRs) of Central Ohio AFG. All AFG members are welcome to attend.	<i>Literature Distribution Center (LDC) and Area Information Service (AIS) aka Central Office 1561 Old Leonard Avenue Columbus, Ohio 2nd floor</i>	<a href="mailto:chair@coafg.org">chair@coafg.org</a>
3/16/07 to 3/18/07	9:15 - 11:30 am	<b>United States Southeast Regional Service Seminar</b>  Theme: Service - A Mountain Top Experience	<i>Sponsored by the Al-anon/Alateen World Service Office, this Regional Service Seminar will be held in Charleston, West Virginia</i>	Registration information is available at <a href="http://www.al-anon.org/members/">http://www.al-anon.org/members/</a> .
3/24/07	12:30 pm	<b>Area World Service Committee Meeting (AWSC)</b>	<i>North Congregational United Church of Christ 2040 West Henderson Road Columbus, Ohio 43220</i>	Visit <a href="#">Ohio Al-Anon</a> on the web for more information as it become available.

## Events by Month

### April 2007

Date	Time	Event/Activity	Location	Contact/Details
4/14/07 Saturday	9:00 - 11:00 am	<b>Steering Committee Meeting</b>  Coordinators, District Representatives (DRs) and Officers of Central Ohio AFG	<i>Literature Distribution Center (LDC) and Area Information Service (AIS) aka Central Office 1561 Old Leonard Avenue Columbus, Ohio 2nd floor</i>	<a href="mailto:chair@coafg.org">chair@coafg.org</a>
4/21/07 Saturday	9:30 am - 3:30 pm	<b>Alateen Spring Rally</b>	<i>Ascension Lutheran Church 1479 Morse Road Columbus, Ohio</i>	Contact the <a href="#">Ohio Alateen Coordinator</a> for more information.

### May 2007

Date	Time	Event/Activity	Location	Contact/Details
5/12/07 Saturday	9:15 - 11:30 am	<b>Intergroup Meeting</b>  Officers, Coordinators, Group Representatives (GRs), District Representatives (DRs) of Central Ohio AFG. All AFG members are welcome to attend.	<i>Literature Distribution Center (LDC) and Area Information Service (AIS) aka Central Office 1561 Old Leonard Avenue Columbus, Ohio 2nd floor</i>	<a href="mailto:chair@coafg.org">chair@coafg.org</a>
5/19/07 Saturday	10:00 am for new GRs.  10:00 am Action Committees	<b>Ohio Area Assembly</b>	<i>North Congregational United Church of Christ 2040 West Henderson Road Columbus, Ohio 43220</i>	Bring a peanut free sack lunch.  Visit <a href="#">Ohio Al-Anon</a> on the web for more information as it become available.

Date	Other Events
Sunday, 3/25/2007	Mary S., of Blacklick, OH will Lead at the Sunday Night Hope Group 7:00 pm, Christ Presbyterian Church, 4220 Cleveland Avenue Babysitting

### Anniversaries and Other Things to Celebrate

Mary S., March – 20 years	Violet F., February – 1 year	Gordon R., February – 1 year
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### Calendar of Upcoming Events

To submit an event for the calendar email [webmaster@coafg.org](mailto:webmaster@coafg.org). The event must be AA or AFG related.

Date:	Your Name:		
Circle one →	New Business Item	Motion	
State your NBI or Motion:			
<b>Motion Outcome: Secretary Use Only</b>			
For	Against	Abstain	Initials
Tabled to:	Referred to Committee	Committee?	Postponed Indefinitely
Secretary Notes:			

Ask-it-Basket: I have a question...
(write your question here)
Ask-it-Basket questions will be answered in writing in the next Officer and Coordinators Report

